



CITY OF PROVIDENCE

Jorge O. Elorza, Mayor

A handwritten signature in black ink, appearing to read "Sybil Bailey" with the number "1040" written below it.

TO: Department Directors

FROM: Sybil Bailey, Director of Human Resources

DATE: January 15, 2016

SUBJECT: P-3-16, Cement Finisher – Sewer Division, Public Works

Please post the enclosed job vacancy on Tuesday, January 19, 2016.

It will be taken down at the end of the work day on Monday, February 1, 2016.

HUMAN RESOURCES

Providence City Hall | 25 Dorrance Street, Room 401, Providence, Rhode Island 02903
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CITY OF PROVIDENCE
DEPARTMENT OF HUMAN RESOURCES
ANNOUNCEMENT OF VACANCY

Public Works

CEMENT FINISHER - SEWER

Job Type: Union

DIVISION

Date posted: 01/19/2016

Salary: \$20.24

New employees will be compensated at a wage rate of fifteen percent (15%) below the contractual rate of pay for the period of December 7, 2015 to June 29, 2018. Wages for new employees will be increased in five percent (5%) increments annually on the anniversary of the date of hire. On June 29, 2018, new employees shall receive the full contractual rate.

Summary

Under general supervision of up-line personnel involved in various types of cement construction work; operates a truck during emergencies and/or winter weather events to meet goals and objectives; and related work.

Duties & Responsibilities

1. Mixes or supervises the mixing of cement in proportion proper to the type of work performed.
2. Performs all operations involved in general cement construction including installations of forms, floating and finishing; pours cement into forms for the purpose of constructing cement or brick foundations, walls, and sidewalks; makes various articles of cement; rakes asphalt roads and sidewalks.
3. Lays brick/block for the construction, repair, and/or adjustment of catch basins, manholes, and other appurtenant structures.
4. Operates a plow and sander during winter operations.
5. May supervise the work of assisting laborers.
6. Performs other related duties as assigned.

Minimum Qualifications

1. High school graduate or equivalent.
2. Minimum of one (1) year experience as a cement finisher or concrete worker in the field of general construction.
3. Must possess and maintain a Rhode Island Commercial Driver's License with airbrake endorsement.
4. Ability to complete Confined Space certification within six (6) months of appointment.

- 5. Thorough knowledge of the practices, procedures, and materials used in cement construction and skill in their application and in the use of tools for cement or brick foundations, walls, or sidewalks.
- 6. Must be able to perform all essential functions of the job.

Application Requirements	All applicants must be accompanied by a resume and salary history. Only those Applicants who meet all of the above-mentioned qualifications will be eligible for an interview Applications may be obtained online, or from the Human Resources Department, Providence City Hall, Room 411, 25 Dorrance Street, Providence RI 02903	
Bargaining Unit Members	Official Bid Forms must returned to the Human Resources Department no later than:	02/01/2016
Other Applicants	Applications must be returned to the Human Resources Department no later than:	02/01/2016

Department of Human Resources - 25 Dorrance Street, Providence, RI 02903
NO PHONE CALLS PLEASE

The City of Providence is an Equal Opportunity/Affirmative Action Employer.
 This position will be filled without regard to religion, race, color, national origin,
 sex, age, disability or sexual orientation.

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